

SPONSORSHIP PROGRAM COUNSELING AND INFORMATION SHEET

DATA PROVIDED WILL BE USED FOR OFFICIAL USE ONLY (FOUO)
PERSONAL INFORMATION IS PROTECTED UNDER THE PRIVACY ACT OF 1974

1. SPONSORSHIP PROGRAM ENTITLEMENTS:

- a. Welcome letter
- b. A sponsor for information and assistance
- c. Greeting upon arrival
- d. Assistance with in-processing
- e. Orientation to the new command

2. SPONSORSHIP PROGRAM ELECTION:

A sponsor will be appointed unless civilian employee initials the following: _____ I do not want a sponsor.

3. ARRIVAL INFORMATION TO ASSIST GAINING OFFICE:

a. I expect to arrive at your command on/about _____

(Month and Year)

b. My status will be (check one):

Married/Accompanied

Single/Accompanied

Married/Unaccompanied

Single/Unaccompanied

c. Accompanied by family members:

NAME	AGE	SEX	RELATIONSHIP
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

(use separate sheet of paper, if more space is needed)

4. RELOCATION INFORMATION:

a. CURRENT MAILING ADDRESS

b. PHONE NUMBER (include area code)

At this address until (MM/DD/YY):

5. I WOULD LIKE INFORMATION ON:

6. I received information on the sponsorship program and understand my entitlements.

SIGNATURE _____

DATE _____

7. Type or print name